

***Board of Trustees Regular Meeting Minutes  
June 16, 2015***

**5:00 pm** Regular Board of Trustees Meeting, Olympic College Bremerton, Humanities Student Services Building, Room 119/121, 1600 Chester Avenue, Bremerton, WA

Trustee Page called the Board of Trustees Regular Meeting to order at 5:00 p.m.

**Board Members in Attendance:**

Bev Cheney            Jim Page            Darlene Peters

**Others in Attendance:**

David Mitchell, President  
Shawna Bliss, Executive Assistant to President  
Mary Garguile, Vice President for Instruction  
Bruce Riveland, Vice President for Administrative Services  
Damon Bell, Vice President for Student Services and Achievement  
Bruce Marvin, Assistant Attorney General  
Candace Alvarez, President WPEA  
Josiah Beaushaw, ASOC President

**A. Consent Items**

**Approval of the draft minutes for the May 19, 2015 Regular Board of Trustees Meeting.**  
Trustee Peters made a motion to approve the minutes. Trustee Cheney seconded the motion. The vote was unanimously in favor of approval of the May 19, 2015 minutes.

**B. Communication Items**

**1. Communication from the Public**

There was none.

**2. Report of the Associated Student Body of Olympic College**

Josiah Beaushaw introduced the ASOC officers for 2015-2016 –

- President Drayton Jackson
- Executive Vice President Nick Shakley
- Vice President of Finance Stephen Lavoie

- Vice President of Public Relations and Communications Anthony Miller
- Vice President of Diversity and Equity Christopher Longmire
- Vice President, Poulsbo Campus Allison Pace
- Vice President, Shelton Campus Susan Ronald

The ASOC held its 'hail and farewell event' on Friday, June 12<sup>th</sup>, in the student parking lot; the students had a good time. They have mixed feelings about losing part of their parking lot to the new building. The ASOC recommends that remaining OC parking spots be open to all students, faculty, and staff.

Josiah thanked the Board of Trustees for the opportunity to serve as the ASOC president and work with the Board; he enjoyed the experience and learned a lot.

### **3. Report of the Board**

Trustee Cheney reported that she enjoyed presenting the OC tuition waivers to the students at SKSD's Discovery Alternative High School's graduation on June 8<sup>th</sup>.

### **4. Report of the President of the College**

Dr. Mitchell

- recognized and thanked the ASOC officers for their exemplary service.
- enjoyed attending the breakfast honoring the graduates and is looking forward to the commencement ceremony on Sunday, June 21<sup>st</sup>.
- reported that he, Mary Garguile, and Damon Bell met with SKSD's Dr. Michelle Reid, Superintendent, and Dr. Bev Cheney, Interim Assistant Superintendent for Educational Services, to discuss Dr. Reid's vision and ideas for a partnership with the College. A joint board meeting will be held on June 23<sup>rd</sup> at the SKSD office.
- reported that he is still waiting for a budget from the State legislature. Students have voiced concerns about financial aid but are enrolling for summer quarter.

### **5. Report of the Olympic College Washington Public Employees Association**

Candace Alvarez reported that the WPEA is also waiting for a budget from the State legislature.

### **6. Olympic College Association of Higher Education**

Chris Stokke was unable to attend. He submitted a written report to the Board. It included names of faculty receiving awards at this year's Spring Awards ceremony.

### **7. Report of the Olympic College Foundation**

David Emmons reported

- Trustee Tawresey, Trustee Warner, and Trustee Cheney's husband, Don, attended the Donors and Scholars event. It was held at the Bremer Student Center. The Culinary Arts Department prepared an excellent meal. Approximately \$300,000 was/will be awarded for the 2015-2016 academic year to OC students.
- The OC Alumni Association sponsored the graduation breakfast held on June 11<sup>th</sup>. The Alumni Association will be giving each graduate an OC license plate cover at commencement.
- Olympic College's 20<sup>th</sup> Anniversary Community Luncheon will be held on Monday, October 12<sup>th</sup>. The theme this year will be "OC – No Place like Home."

- The OCF Executive Committee met with the Boys and Girls Club to discuss a joint fundraising campaign. Both groups will be raising money for the *Great Futures Scholarships*. The scholarships are for students who have been in the Boys and Girls Club system and will be attending OC. In addition to a scholarship, the recipients will also work at the Boys and Girls Club.

## 8. Presentation – Spring Athlete Acknowledgements

Barry Janusch, OC Athletic Director, introduced a couple of the College's star spring athletes. OC Track & Field competed at the 2015 NWAC Championships with a high level of success. In total, Olympic produced five All Americans, two NWAC Champions, and twenty-four medalists, their best showing since the track and field program was revived five years ago.

Jayson Brocklesby (So., Sequim) was high point male athlete of the meet, co-male track Athlete of the Meet, and named NWAC Baden Track Athlete of the Year. Jayson earned three All-American awards (given to the top three finishers in each event) by taking third in the high jump and 400 and decathlon. In all, Jayson came away with eight medals (six individual and two relay awards) from the championship weekend.

Emily Mills (Fr., Tonasket) won the 400, garnering All-American recognition. Emily also earned medals in the 4x1 and 4x4 relays.

Dan Dittmer, Coach for the OC Track & Field and Cross Country programs, was present.

## 9. Voluntary Framework of Accountability

Summer Kenesson, Executive Director of Institutional Planning, Assessment, and Research, and Carrie Hillman, Title III Data Research Analyst, presented a PowerPoint presentation and discussed the Voluntary Framework of Accountability (VFA). The VFA is the first national system of accountability designed specifically for community colleges by community colleges. Currently, there are 60 community colleges participating in the VFA. This is OC's first year to participate.

Shawna Bliss will send instructions for accessing the VFA dashboards to the Board. Summer and Carrie noted that the dashboards include some of the data the board expressed an interest in monitoring as well as the ability to compare the College to other colleges participating in the framework.

## C. Study Session

### 1. Board Coverage of Upcoming Events

The Board of Trustees discussed upcoming calendar items and determined who would be attending.

### 2. Collaborative Strategic Plan (CSP) Resource Allocation Process update

Bruce Riveland reported:

- The Resource Allocation Process is almost completed. The Support Task Force has completed their work on separating functions into quintiles; the Academic Task Force expects to complete their work on separating programs into quintiles in the next couple weeks. Both task forces will send out a report of their process and a listing of which functions/programs were listed in which quintiles.
- The Budget Committee has begun meeting. The committee includes three classified staff

(Candace Alvarez, Dustin Cummings, Adam Zech), three faculty members (Pam Bilodeau, Ted Baldwin, Timothy Hagan), and three admin/exempt staff (Faviola Barbosa, Mike Emanuel, Mark Harrison). Three non-voting support personnel are providing services as needed - Margaret Hodun, classified - budget information, Ian Sherman, faculty - facilitator, and Bruce Riveland, admin/exempt - resources. The committee will work through mid-July to produce budget recommendations.

#### **D. Action/Information Items**

##### **1. Action Item: Instructional Calendar Change**

Trustee Cheney motioned for approval. Trustee Peters seconded the motion. The vote was unanimously in favor of the instructional calendar change.

##### **2. Action Item: Continuing Resolution**

Trustee Peters motioned for approval. Trustee Cheney seconded the motion. The vote was unanimously in favor of the continuing resolution.

Trustee Cheney made a motion authorizing the College to use local funds with the possibility of extension through July 31<sup>st</sup> if the State legislature does not have a budget by July 1<sup>st</sup>. Trustee Peters seconded the motion. The vote was unanimously in favor of authorizing the College to use local funds, if necessary, through July 31<sup>st</sup>.

##### **3. Information Item: Commercial Activity Policy**

Bruce Riveland reviewed the Commercial Activity Policy; the Board accepted the Commercial Activity Policy as an information item.

#### **E. Executive Session**

There was no Executive Session.

#### **F. Adjournment**

Trustee Page adjourned the meeting at 6:14 p.m.

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